

**HIGHLAND JOINT SCHOOL DISTRICT #305**  
**BOARD OF TRUSTEES - REGULAR MONTHLY MEETING**  
**Highland School Library, 112 Boulevard Ave, Craigmont, Idaho**  
**Wednesday, September 12, 2016 – 7:00 pm**

**Agenda**

- 1) Call to Order
- 2) Announcement of any changes or additions to the agenda
- 3) Consideration of Consent Agenda
  - A. Approval of Minutes – August 9, 2016
  - B. Budget Report/Balance Sheet
  - C. Payment of Current Bills
  - D. Associated Student Body Accounts
- 4) Audit – 2015-2016 Fiscal Year – Steve Clack
- 5) Programs
  - A. ENA vs State Lawsuit
- 6) Unfinished Business
  - A. Continuous Improvement Plan
- 7) New Business
  - A. First Reading – Policy 725 – Purchasing Under a Federal Award  
– Policy 726 – Procurement Under a Federal Award  
– Policy 300.53F – Time & Effort Documentation  
– Policy 727 – Allowable Uses for Grant Funds  
– Policy 728 – Travel Expenses Under a Federal Award  
– Policy 729 – Federal Cash Management
  - B.
- 8) Reports and Comments Requiring No Action
  - A. Administrative/Principal Reports
  - B. ISBA Region Meeting – September 28, 2016 – Who is going?
- 9) Executive Session – 74-206(1) (a) & (b), (Personnel)
  - A. Resignation – Para Professional – Gail Lowe  
– Assistant Girls Basketball Coach – Jennifer Enneking
  - B. New Hire – Para Professional – Kinzie Bovey  
– Para Professional – Starla Schumacher  
– Junior High Football Coach – Lewis County Eagles – Kaleb Carpenter
  - C. Class Advisors – 2016-2017
  - D. Re-Hire – Athletic Director – Brad Baumberger  
– Concessions – Audra Dau
- 10) Adjourn